



**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
SAMARKAND STATE UNIVERSITY  
(REPUBLIC OF UZBEKISTAN)  
AND  
UNIVERSITY OF LATVIA  
(REPUBLIC of LATVIA)**

**1. Preamble**

- 1.1 Samarkand State University and University of Latvia have agreed to formalize their future collaboration.
- 1.2 The purpose of this agreement is to summarize the matters for which the parties are responsible for with respect to education, research, and other forms of cooperation.

**2. Scope of Cooperation**

- 2.1 The two institutions shall seek to promote:
  - a) the exchange of information and materials that are of mutual interest,
  - b) the exchange of faculty and students between the two institutions,
  - c) other forms of cooperation and collaboration which the two institutions may jointly arrange;
  - d) joint research programmes.
- 2.2 The two institutions shall decide, through consultation, the specific areas and details of the cooperation
- 2.3 Each institution will use its best endeavors to secure the resources necessary to fund agreed activities; however, neither institution will commit the other to any expenditure without the prior consent of the other institution.
- 2.4 The financial arrangement involved in the implementation of this agreement shall be settled through consultation between the two institutions in respect to each programme of cooperation.

**3. Student Exchange**

- 3.1 As a result of this cooperation both institutions will open all their academic Bachelor programmes for the benefit of students from both institutions.
- 3.2 Both institutions agree to allow up to 2 students per year to participate in the student exchange programme. In principle, the duration of exchange of a student is limited to twelve months (minimum one semester).
- 3.3 Exchange students are subject to the rules and regulations of the host institution and the



- laws of the country where they will reside. The exchange may be terminated in the case of an individual student if the participant is found to be in violation of the laws or regulations of the host country or institution
- 3.4 Exchange students from either institution will not be subject to tuition charges from the visited institution during the period of exchange. All other costs (for example, dormitory, travel, required medical insurance, books, meals, personal spending, off-campus lodging, incidental university fees, and, if any, language course tuition) will be the responsibility of the exchange students.
  - 3.5 Each exchange student will pay full tuition and fees, in accordance with his/her residency status, to the home institution.
  - 3.6 The participants are required to obtain adequate medical insurance which will provide appropriate health care protection, according to the standards set out by contracting host universities. For the students coming to the University of Latvia, it is mandatory to take the health insurance provided by a host institution/country health insurance company.
  - 3.7 Preferably notification of the number of students to be exchanged should be given in writing to the other institution no later than May 15 for Fall Semester and November 1 for the Spring Semester.
  - 3.8 Any imbalance in the number of students exchanged in one year shall be rectified by adjusting the numbers in the following year to bring the exchange into balance. If for any reason there remains an imbalance in the numbers exchanged at the end of a two-year period, the designated representatives of both institutions shall consult to achieve a mutually satisfactory solution.
  - 3.9 The host university will assist the exchange student/s in finding the most suitable accommodation possible, preferably on campus. The final deadline for receipt of accommodation applications is three months before the start of study period. Accommodation will be confirmed minimum two months before the start of study period.
  - 3.10 At the end of each semester, a record of the student's academic performance will be sent directly to the home institution. The institutions will exchange information on their respective grading schemes.
  - 3.11 The agreement to exchange students carries no financial implication for the signatory institutions.
  - 3.12 Each institution will identify an individual faculty or support staff person to serve as an advisor/facilitator to visiting exchange students.

#### **4. Faculty**

- 4.1 In the matter of faculty exchanges each institution will encourage its respective faculty to identify opportunities for cooperative academic initiatives involving faculty at the other institution.
- 4.2 In pursuit of these initiatives, faculty from one institution may be invited to spend a period of time as a Visiting Professor in the other institution. Residency period may range from brief visits (week/fortnight) up to a term/semester or more.
- 4.3 Exchanged of faculty carry no financial obligations for the signatory institutions. Neither institution, as host, is required to provide remuneration or other benefits to visiting faculty.
- 4.4 Each institution will endeavor to provide visiting faculty on extended visits with library privileges, office space, and access to basic secretarial support.
- 4.5 Visiting faculty will be responsible for all costs associated with their international and internal travel arrangements, for the costs of their housing and subsistence and for their own health and accident insurance coverage. Each institution will endeavor, as host



institution, to assist visiting faculty in locating suitable accommodation.

## **5. Liaison**

- 5.1 Mr. Muhtor Nasirov Head of International Relations Office (Samarkand State University) and Mrs. Alina Grzhibovska, Head of International Relations Office (University of Latvia) shall act as administrative coordinators for their respective institutions.
- 5.2 This agreement is subject to final approval by the appropriate authority in the person of Rector of Samarkand State University and the Rector of the University of Latvia.
- 5.3 Any amendment to or modification of this agreement requires the written approval of both institutions.
- 5.4 The parties shall strive to resolve any disputes or differences that may arise during the MoU by mutual agreement between the parties. If the parties fail to reach an agreement regarding such disputes and differences, the MoU shall be governed by the laws of the country where the cause of action arises.
- 5.5 The agreement is subject to periodic evaluation at least every third year and may be terminated by either institution with six months advance notice in writing.

**University of Latvia**

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Prof. Indriķis Muīžnieks  
Rector  
Date:

5.06.2017



**Samarkand State University**

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Prof. Rustam Ibragimovich Khalmuradov  
Rector  
Date:

19.05.17

