

General Guidelines on the Evaluation of Tenure-Track Assistant Professors/ Associate Professors/ Professors Involved in Interdisciplinary Science Research and Teaching.

These guidelines and standards for the evaluation of teachers apply to reappointment review, tenure/promotion review, and post-tenure review. These guidelines are based on and informed by SamSU Policies Faculty Reappointment, Tenure, and Promotion, Annual Review, and Evaluating Tenured Faculty.

Assessment Guidelines:

The examples provided under each of the three areas of evaluation—teaching, research, and service—are not meant to be exhaustive. It is understood that meaningful contributions may take a variety of forms beyond those listed. Additionally, the examples are not presented in any particular order of importance. Each contribution should be evaluated based on its individual merit.

Guidelines for Teaching Assessment:

The evaluation of teaching should consider the quality of instruction, the faculty member's engagement with students, and/or evidence of student learning and achievement. This assessment should be informed by student evaluations (both quantitative and qualitative), peer reviews conducted by the Personnel Affairs Committee (PAC), recognition through teaching awards, and a review of instructional materials. Faculty members are expected to provide course syllabi and sample examinations for each course they have taught.

Bases for the evaluation of teaching may further include, but are not limited to, the following instructional activities:

- Level, number, and variety of courses taught, including special circumstances
- Coordination and/or supervision of teaching assistants and/or teaching fellows, with due consideration given to the special demands and responsibilities of the job.
- Developing Internet courses or Internet-supported courses approved by the Center for Learning Enhancement, Assessment, and Redesign (i.e., 50% or more on line)
- Serving as M.A. thesis committee director or member

- Teaching-related grants
- Course and curriculum development

Guidelines for Research and Scholarly Output:

Scholarly journals, book publishers, and edited collections must employ a peer-review process. For journal articles, faculty are required to demonstrate that such a process exists, either by referencing reputable sources—such as the MLA Directory of Periodicals—or by providing copies of the external reviews. For books or book chapters, a publication contract along with documentation of the peer-review process (e.g., external reviewer reports) must be submitted as evidence. Publications will not be considered if the publisher does not use a peer-review process or if the process does not involve evaluation by external reviewers.

A. Quality of Scholarly Journals

The quality of peer-reviewed journal publications will be determined by their publication quartile or total number of citations/ H-index in an international or national journal, having high reputation.

B. Quality of Book/ Book Chapter/ Edited Book Publications

Books submitted for tenure and promotion must be published by a highly reputable university press or non-university publisher, either in Uzbekistan or internationally, that is recognized nationally and/or globally for producing respected scholarly work. In the case of creative works, the publisher's reputation—or the standing of other well-known authors published by the same press—will be taken into consideration. Books published through pay-to-publish vanity presses will not be accepted. However, subvention fees requested by reputable publishers are occasionally required and are considered acceptable.

Guidelines for Service Assessment:

The Department of Recruitment regards service to the department, the university, and the broader profession as a vital aspect of a faculty member's responsibilities. Service and engagement activities may include, but are not limited to, the following:

- Head of the Department, Deputy Head of the Department, Dean, and Vice-Dean.
- Coordinator and Deputy Coordinator

- Participation in different committees at the level of the University, Faculty, and Department.
- Member of clubs, groups, and societies.
- Organized guest lectures/ workshops/ conferences and other activities.
- Member of different national and international consortia, societies, and journals.
- Interdisciplinary teaching and liaison with other departments.
- International internships and scholarships.
- International conferences and workshops.
- Contests in fairs, festivals, and co-curricular activities.
- Organizer, Chair, Secretary, or Facilitator of an interdisciplinary session/ workshop/ conference.
- Secured outside funding

Anything else important about the norms surrounding the interdisciplinary area.